

Checklist for Examination of an EPC Teaching Elder Transferring to a Presbytery

Name: _____

- ☐ 1. Letter of dismissal received from Clerk of dismissing Presbytery (G.10-8C.2).
- ☐ 2. Teaching Elder was examined orally on views of (G.12-3A; 12-2C):
 - ☐ Theology and Sacraments.
 - ☐ English Bible.
 - ☐ *Book of Order*.
 - ☐ Reformed Tradition.
 - ☐ Nature of the Office of Teaching Elder.
- ☐ 3. Teaching Elder related his/her experience of the saving grace of God in Jesus Christ and progress in spiritual growth (G.12-2B).
- ☐ 4. Teaching Elder has provided a written statement of any exceptions to the Westminster Confession of Faith and Catechisms (G.12-4).
- ☐ 5. Teaching Elder's exceptions have been (G.12-4): ☐ Allowed ☐ Disallowed
Explanatory notes if disallowed:

- ☐ 6. Presbytery moved to enroll Teaching Elder pending approval of call (G.10-8C.1).
- ☐ 7. Ministerial Obligation form signed and on file (G.19-4B.4).
- ☐ 8. Certificate of Reception sent to Clerk of dismissing Presbytery (G.10-8C.2).
- ☐ 9. "Record of Change for Teaching Elder's Status and Ministry" sent to the minister and Office of the General Assembly (*Procedure Manual*, page 116).

Sample text for minutes (this section is not fillable):

_____ (name), an ordained Teaching Elder of the Evangelical Presbyterian Church, seeking to transfer from the Presbytery of _____, having sustained oral examination before the Ministerial Committee, was presented to the Presbytery for examination.

The Presbytery proceeded to examine _____ on his/her views in the areas required by *Book of Government* 12-2. On motion, the examination was arrested and _____ was excused. [*Minutes should reflect if each area of examination is arrested separately.*]

On motion, _____'s examination was sustained/not sustained [*add explanatory notes if not sustained*].

On motion, the minister's exception(s) to the Westminster Confession of Faith and Catechism were allowed/disallowed [*add explanatory notes as needed if disallowed*].

The Presbytery sustained a motion to receive _____ as a member of the Presbytery of _____ pending an approved call.

_____ signed the Ministerial Obligation Form, which is on file in the Clerk's office.